

## Announcement of Thammasat Business School

## Thammasat University

Measures and Recommendations on the Prevention and Control the Coronavirus 2019 (COVID-19) (Issue 3)

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Pursuant to the announcement of Thammasat University on Measures and Recommendations on the Prevention and Control the Coronavirus 19 (COVID-19) (INo. 11) on 28 May 2020 extending the university closure at all campus (Tha-Prachan, Rangsit, Lampang, and Pattaya). Work from Home method shall continue as a result until further notice.

Thammasat Business School would like to issue these following measures to conform to the university's protocol and to protect along with to maintain our personals' health safety including to support social responsibility.

- 1. Thammasat Business School will continue its closure in both Tha-Prachan and Rangsit campus with Work from Home basis to conform Thammasat University's announcement on Measures and Recommendations on the Prevention and Control the Coronavirus 2019 (COVID-19) (No. 6)
- 2. The faculty area will be available only personals who are responsible for general services and administration support. Head of each department needs to arrange shift works on Mondays, Wednesdays, and Fridays within 7:00-17:00 hrs. with a suitable overlap working time. Shift work of each office must not exceed of 60% of personals.
- 3. Any faculty member or officer who has not main responsible for general service or administration support can use the faculty areas both in Tha-Prachan and Rangsit campus on Mondays, Wednesdays and Fridays within 7:00-17:00 hrs. The usage needs to be on an advance notice to the Secretary individually for further approval from the Dean of Thammasat Business School.

Above all, any personal who work in shift or use faculty areas must strictly obey the measurement of Thailand's Public Health Department in order to support in social responsibility as well as to prevent the coronavirus 2019 pandemic from repeating.

Effective from 1 June 2020 onward.

Announcement date: 29 May 2020

(Assoc. Prof. Dr. Ruth Banomyong)

Dean of Thammasat Business School